**CITY OF BOWIE**

**Social Services Outreach Specialist**

Community Services Department

The Social Services Outreach Specialist is responsible for providing direct support to seniors and their families, while connecting them and their families to vital resources that enhance their quality of life. This role involves assessing individual needs, facilitating access to community programs, and developing partnerships with organizations and agencies at the local, county, and state level. The specialist will work closely with staff, volunteers, and community partners to foster a welcoming environment and ensure inclusive support for all members of the Senior Center. Additionally, this role includes conducting senior assessments, coordinating referrals, and offering follow-up case management to meet the unique needs of seniors in our community.

**KEY REPONSIBILITIES:**

* Conduct needs assessments covering health, social, and financial aspects.
* Develop and adjust individualized service plans.
* Monitor seniors' progress and provide follow-up support.
* Connect seniors to external services such as healthcare, transportation, and social programs.
* Collaborate with local agencies and community organizations, including those outside city limits.

**MINIMUM QUALIFICATIONS:**

* Valid motor vehicle license issued by the state of residence.
* Bachelor’s degree in human services, social work, or a related field.
* Minimum of two to three years of experience in social services, human services, case management, or working with senior citizens.
* Certain combinations of skills and experience may be accepted in lieu of the above listed qualifications.

**Salary:**  $29.99 Hourly

**Employee Benefits:**

The City of Bowie offers a robust menu of employee benefits, including medical, dental, vision, life, and long-term care insurance, a 401(K) with employer match, and a 457 savings plan.

**How to Apply: please visit the city’s website at:** [**www.cityofbowie.org**](http://www.cityofbowie.org) **and click on the employment link.**

**Application Deadline:**  **September 5, 2025 BY 5:00 PM**

All applicants **MUST** submit a completed City of Bowie employment application in order to be considered for this opportunity.

***A proud Equal Opportunity Employer, the City of Bowie is committed to providing a fair and inclusive work environment where all employees are valued and respected. This commitment is a vital part of the City’s organizational culture and values.***